

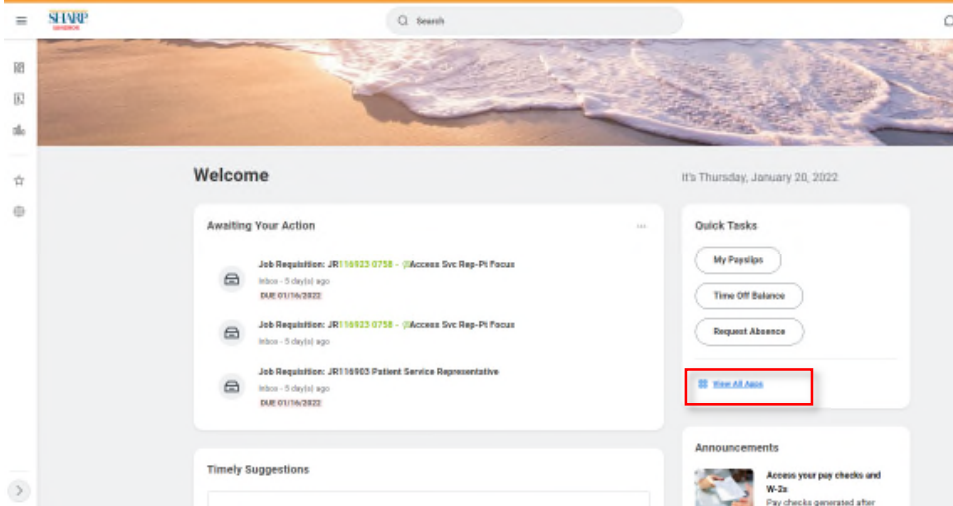
RECRUITMENT

REFER A CANDIDATE IN WORKDAY

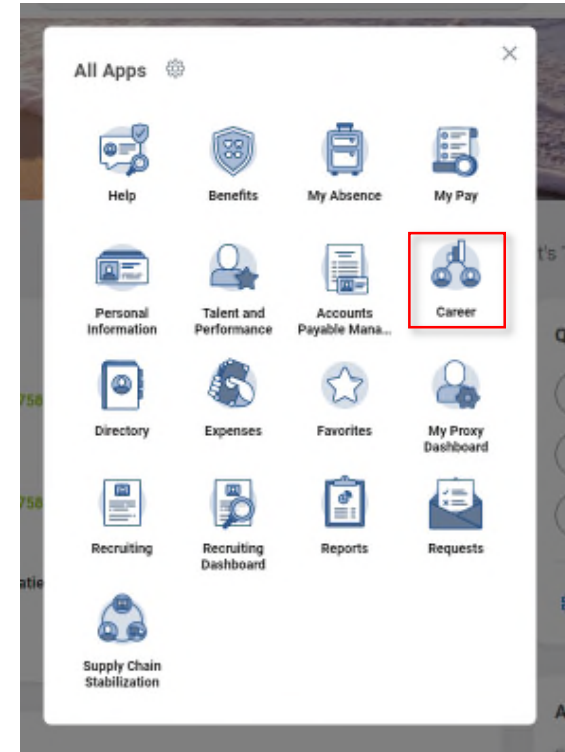
Employees like you make Sharp the best place to work. Refer a friend or family member who has talent and passion to grow with our team and you could win exciting prizes.

This can be used to refer someone.

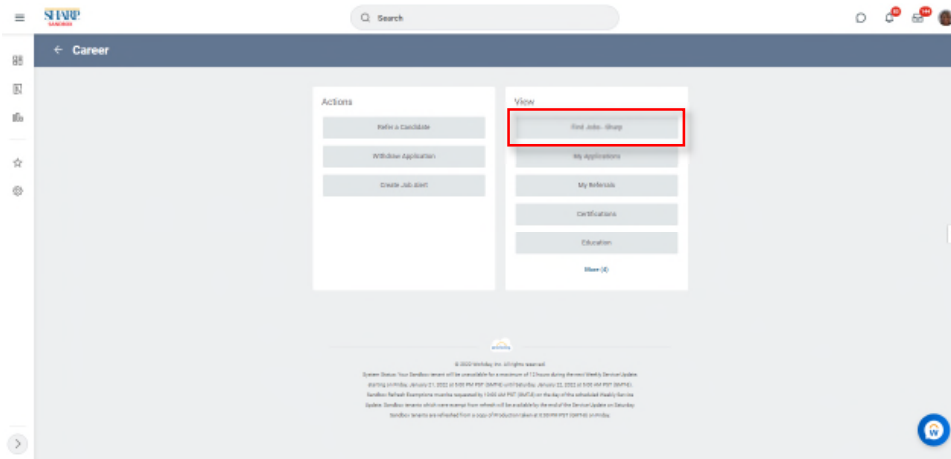
1. Log into your Workday account, and Click on “View All Apps.”



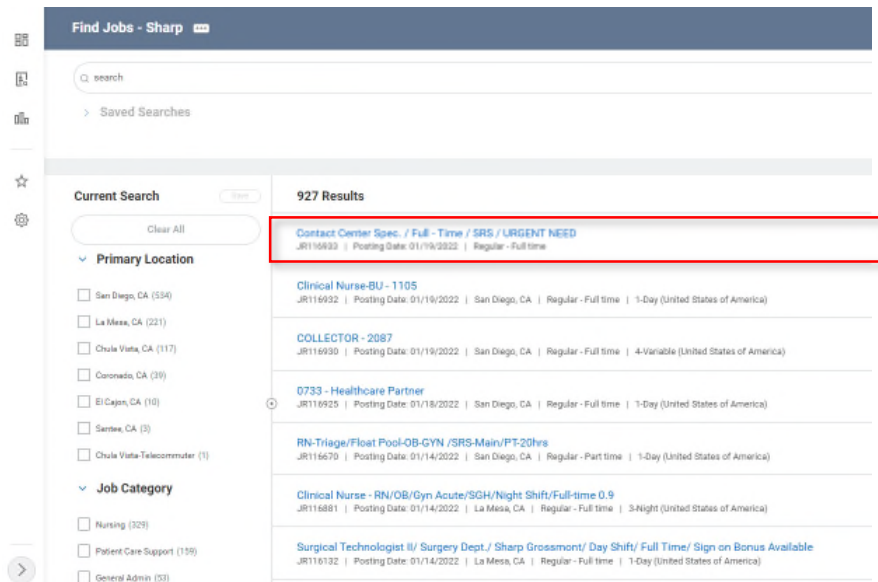
2. Click on “Career.”



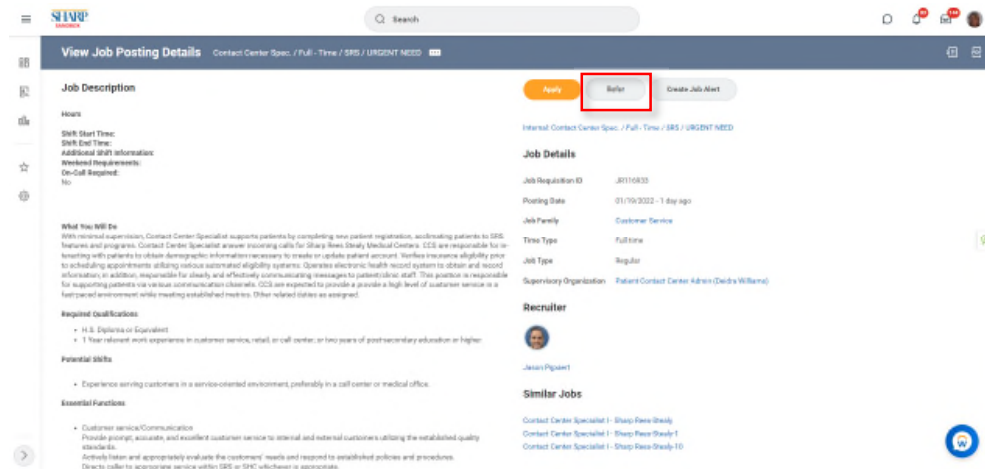
3. Under the View section. Click on “Find Jobs-Sharp.”



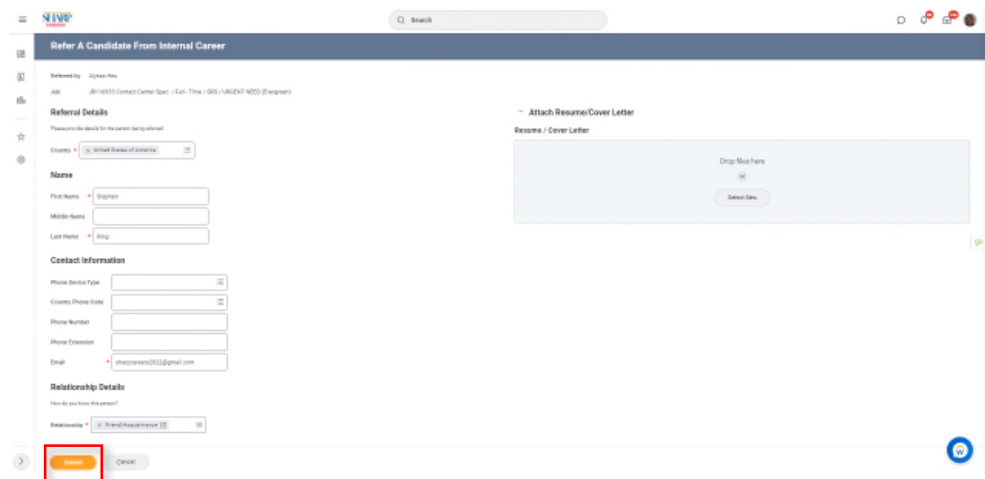
4. Refer a friend to a job. Click on any job.



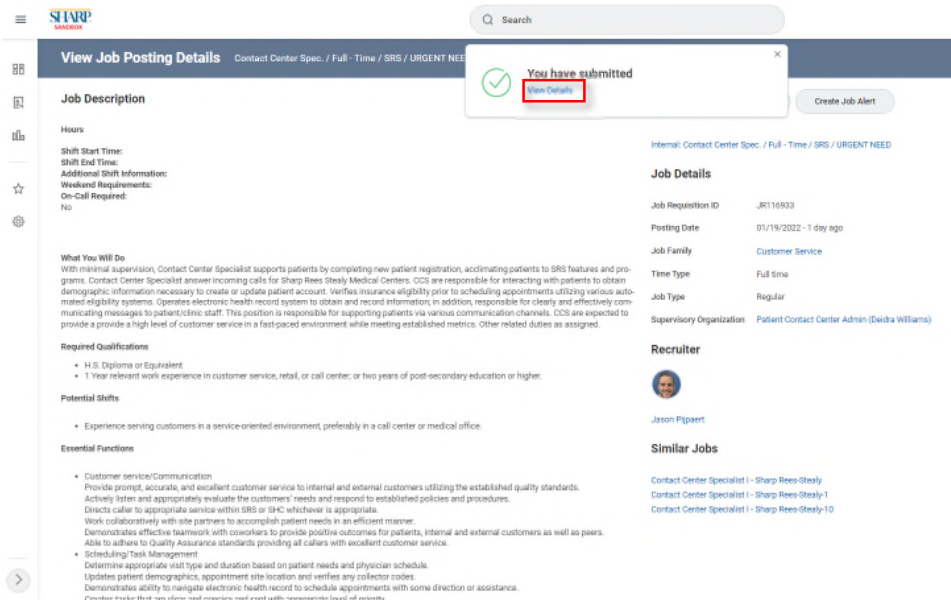
5. Click on “Refer.”



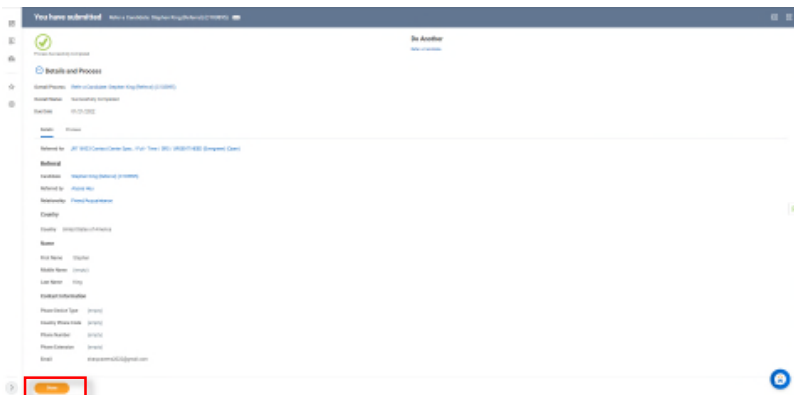
6. Fill out the Referral Details and Click on “Submit.”



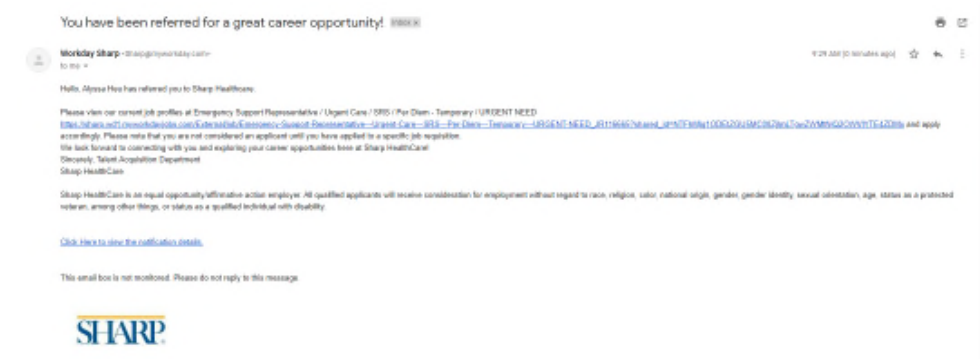
7. You have submitted page will appear. You can view details by clicking on "View Details."



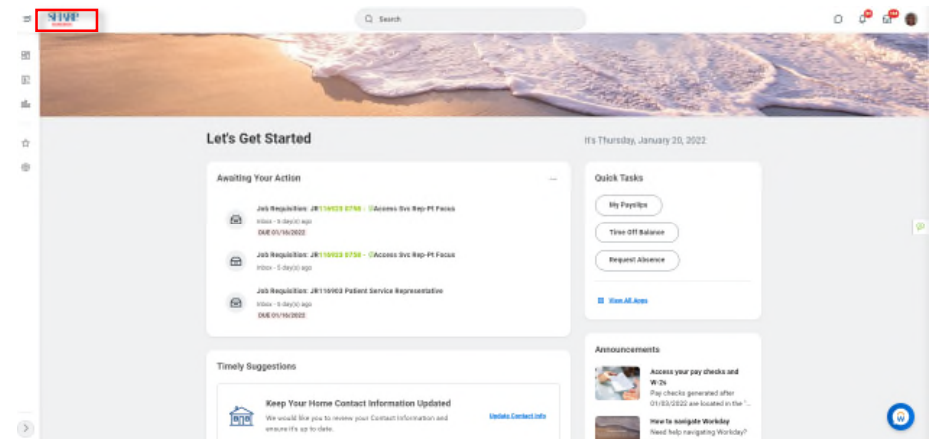
8. Click "Done."



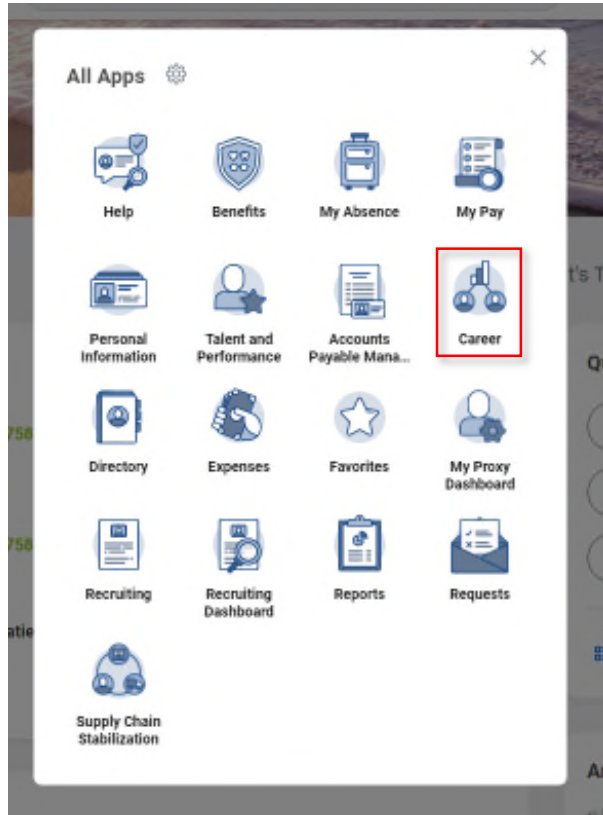
9. Your referral will receive the email below.



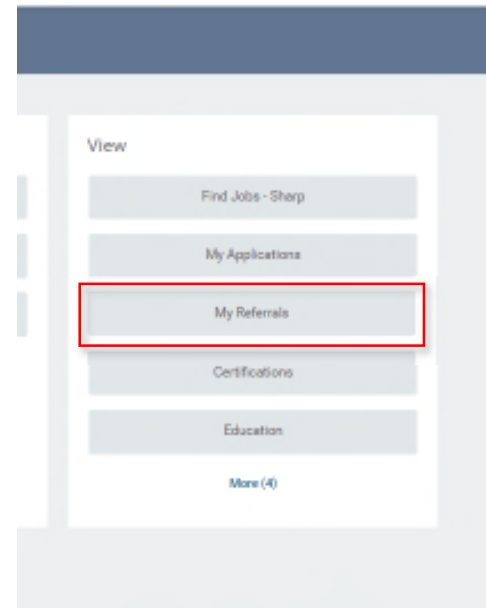
TIP: Please note to view your recent referrals go back to your Workday main page. Click on the Sharp logo located on the top left.



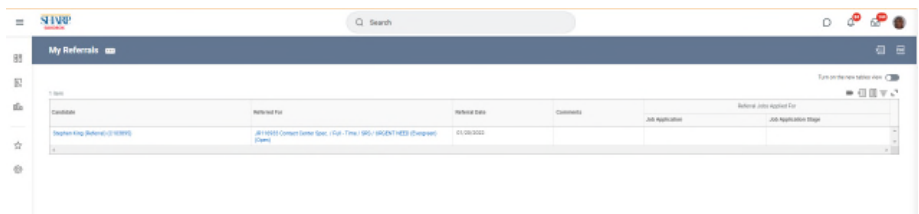
10. Click on “Career.”



11. Under the View section click on “My Referrals.”



12. A list of your referrals will appear.



13. You have successfully referred someone. If your referral is hired and employed at Sharp for 90 days or more, you will be eligible to win exciting prizes each quarter.